

Functional Requirements Document

<name of the project>

Version: The FR Version to be printed on the header page of the FR output document.

Date: The Date to be printed on the header page of output documents.

Lead Business Analyst: The name of the Lead BA. Include the SOEID in parenthesis after the name. For example, Jane Doe (JD12345)

Business / Operations Sponsor: The name of the Business/Operations sponsor. Include the sponsor's SOEID in parenthesis after the name. For example, Jane Doe (JD12345)

Sponsor Organization: Indicate whether the sponsoring organization is within Technology, GCG Operations, or the Business. (Artifact Type: Project Information)

BA Authors: The list of BA Authors who are contributing to this project. Include the SOEID in parenthesis after the name. For example, Jane Doe (JD12345)

Planview Number: The Planview Project number.

Target Release: The Target Release for this project.

Work Request ID: Work Request ID (if applicable).  Originally intended for IPR, NWO, etc.

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# Template Instructions

The following template provides instructions that should be removed before finalizing the document including this section.

Instructions for Technology Mandatory projects: If your project is a technology mandatory project without any impacts to the application or it’s functionality, a template is available on the Blueprint Support Sharepoint site to assist you with filling out the necessary information: <https://consumershare.nam.citi.net/sites/GCTBPSUP/Document%20Templates/Forms/AllItems.aspx>

# FR Change History

| Name | Date of change | Owner of change | Description |
| --- | --- | --- | --- |
|  |  |  | The FR History folder contains information about changes to functional requirements after approval.  (Artifact Type: Folder)   FR History is added to the FR History folder when changes are made after approval.  An FR History artifact should be added for each change and must include a description of the change and the PCR numbers associated with the change. |

# Project Information

## General Project Information

**List of Reviewers**

| ID | ROLE | NAME |
| --- | --- | --- |
|  | FR Reviewer | Names of FR Reviewers,  include the SOEID in parenthesis after the name. For example, Jane Doe (JD12345) |

**List of Approvers**

| ID | ROLE | NAME |
| --- | --- | --- |
|  | FR Approver | Names of FR Approvers.  (At least 1 FR approver is required.)  These are the individual stakeholders who must approve of either all or a subset of the requirements, as part of the approval process laid down by your LOB. The FR review should include Business sponsor, Subject Matter Expert(s) and the IT Project team.   Minimum Approvers: EMEA - Business managing the effort and BISO(s) assigned to high risk subset of internet applications, (Asia - Business managing the effort and BISO(s) assigned to high risk subset of internet applications, NA - Business/Project sponsor and IT Project Manager and BISO(s) assigned to high risk subset of internet applications.  When a project impacts two or more areas, then each area must provide at minimum one separate approval from applicable business representatives.   Include the SOEID in parenthesis after the name. For example, Jane Doe (JD12345) |

# Scope Statement

* 1. **Project Description/Objectives \***

### **Project Description/Objectives**

Para los estados de cuenta es necesario realizar la búsqueda por NSS, como actualmente pero además es necesario realizar una búsqueda por CURP , ya que actualmente contamos con clientes que no teinen NSS.

### **Non-Financial Benefits \***

Actualmente, para la bpusqueda en el portal de clientes que no tienen NSS se aigna un NSS virtual interno, el cual no es del conocimiento del cliente, sin embargo para los sistemas internos el costo de asignación y búsqueda de un NSS virtual es alto, por lo cual, el beneficio será ahorrro de tiempo y de recursos

### **Method for Measuring Benefits \***

La búsqueda de clientes a través del CURP y del NSS ayudará a agilizar trámites e impresión de los estados de cuenta de los clientes que no cuenten con NSS real.

* 1. **Justification** 
     1. **Justification**

La búsqueda por CURP es necesaria para agilizar la búsqueda de los estados de cuenta en el portal.

* 1. **Assumptions \*** 
     1. **Assumptions**

Se assume que el cliente sólo se buscará por CURP o por NSS

Se asume que sólo aplica para estados de cuenta

Se asume que el campo CURP es de 18 posiciones

Se asume que si el campo CURP se encuentra vacío, en la indexación será un 0 (cero)

* 1. **Constraints \*** 
     1. **Constraints**

Constraints are restrictions that limit what you can achieve, how and when you can achieve it, and how much achieving it can cost.

In Project Management constraints are those elements that affect the scheduling of an items.

These could be any of the following:

**Activity constraints:**

Activity cannot start before another activity starts

Activity cannot start before another activity ends

Activity must end before another activity starts

Activity must start before another activity starts

**Time and Date constraints:**

Activity cannot take longer than a certain amount of time

Activity must start by a certain date

Activity must end be a certain date

Activity cannot take place on certain days or dates or during certain times

Activity must take place on certain dates, dates or during certain times

**Resource constraints:**

Activity requires availability of a certain resource; manpower, systems, test beds, etc.

**Budget constraints:**

Activity cannot cost more than a certain amount.

If there are none for the project, provide an explanation.  The following explanation format is recommended, "There are no <required section> since <reason>."  REQUIRED for all projects.

* 1. **Dependencies \*** 
     1. **Dependency**

Se tiene dependencia de liberación los realeses cuatrimestrales y el desarrollo de los mismos

* 1. **Acceptance Criteria \* (Critical Success Factors)** 
     1. **Acceptance Criteria**

Que en el Sistema e2Vault se muestre la opoción búsqueda por CURP y se realice dicha búsqueda, mostrando el estado de cuenta de algún cliente

* 1. **Impacted Portfolios** 
     1. **Impacted Portfolios**

Al portal de consulta de estados de cuenta

* 1. **Scope \*** 
     1. **Scope**

Identifies what will be in scope and out of scope for this project.  Scope Details are required with no exceptions.

# Features

* 1. **Validación**

Que se muestre el estado de cuenta correspondiente a la búsqueda por Curp o por NSS

Que los datos del estado de cuenta correspondan al clientes que se muestra

# Business Requirements Information

## **Business Process Diagrams**

* + 1. **Business Process Diagram**

This folder contains a set of Business Process Diagrams for the project.  Business Process Diagrams are optional artifacts.  You may use folders in this section if necessary.  If you do not have Business Process Diagrams you may add "There are no business process diagrams for this project." in the folder description.(Artifact Type: Folder)

Create diagrams of a business process to be included in this folder.  BPMN defines a Business Process Diagram (BPD), as a diagram which is based on a flowcharting technique tailored for creating graphical models of business process operations. A Business Process Model, then, is a network of graphical objects, which are activities (i.e., work) and the flow controls that define their order of performance at a high level.  These are not intended to replace use cases, and they should not be system diagrams.  More detailed system flows should not be depicted until the FR stage of the project.

Trace Requirements:



## **Business Rules**

### **Business Rule**

Que la búsqueda de estados de cuenta en el portal sea por CURP o por NSS

## **Business Requirements \***

### **Business Functions and Process Descriptions \***

Que la búsqueda de los estados de cuenta se haga en el portal por NSS o por CURP

### **Business Requirements (1..n) \***

Que la búsqueda de los estados de cuenta se haga en el portal por CURP sin desaparecer la búsqueda por NSS

## **CITMS Mandatory Business Requirements \***

### **Reporting \***

La búsqueda del esytado de cuenta sea por NSS o CURP

### **Interface \***

La modificación se realizará en el jornal de indexación de los archivos que continen los estados de cuenta, así como en la configuración y visualización de los estados de cuenta en e2Vault

### **Legal, Regulatory, Compliance, and Anti-Money Laundering Requirements \***

Laws and Regulations affect many aspects of our business. It is important to understand where there may be impacts to the project and determine the additional requirements necessary to be in compliance. These requirements should be discussed with your Independent Compliance Risk Management (ICRM) and Legal representatives to gain concurrence that they adequately address the impacts. Similarly, Anti-Money Laundering (AML) is a significant banking process that touches many areas of our business, many times in the background that cannot be seen. It is important to understand and discuss any potential AML impacts with your AML Compliance Risk Management (ACRM) representative and document those requirements. If there are none for the project, an explanation must be provided. The following explanation format is recommended, "There are no <required section> since <reason>." REQUIRED for all projects.

Trace Requirements:

#### Accessibility Requirements

​Describe the high-level needs of the project to make the functionality accessible to customers with disabilities by conforming to WCAG 2.0 AA guidelines.   If a customer facing user interface is being created or modified by the project, accessibility requirements are required.  If there are no accessibility requirements for the project, this sub-requirement can be deleted.  For example, "UI color scheme must comply with standard color schemes which are recommended for color blind customers."   See the guidelines and "how to" guide for more information:

<http://www.w3.org/TR/WCAG20/>​

<https://www.w3.org/WAI/WCAG20/quickref/?currentsidebar=%23col_customize&showtechniques=111#top>

Trace Requirements:

### **User Testing Requirements \***

Pruebas de usuario.

Acordar periodo suficiente de pruebas con Usuarios y Sistemas.

### **COB Recovery Requirements \***

La modificación en e2Vault debe aplicar en el ambiente COB

### **Data Transfer \***

No se contemplan requerimientos de transferencia de datos

### **List of UAT Stakeholders (Organizations which will perform UAT) \***

Patricia de la Cavada

### **Perform Production Parallel Testing \***

No es requerido.

### **Perform Production Assurance Testing (PAT) \***

No es requerido.

### **Data Requirements \***

Se debe revisar que los datos contenidos en los estados de cuenta correspondan al cliente que se muestre

### **Are there any Cross Border Data Privacy Implications with this project? \***

Cross Border Data Clearance may be required for the project if data movement is being performed across borders.  This clearance will ensure that Cross Border activities comply with Data Privacy, Bank Secrecy, and Outsourcing laws and regulations.  This clearance should be requested by the business prior as early in the project as possible.  More information is available at: <https://www.citi.net/EN/Pages/riskmanagement/ContentPages/CrossBorderDataClearance.aspx?src=/EN/operationsandtechnology/riskmanagement>

For this field provide one of the following responses:

* Yes, and clearance has been received
* Yes, and clearance has been requested
* Yes, and clearance needs to be requested
* No, not required

No other information is required in the BR or FR related to Cross Border Data Clearance.  This field is required for all projects.   (Artifact Type: Requirements Information)

### **Security Requirements**

These are data security requirements around information regarding customer or client privacy.  As an example: "An entire account number should be masked, except for the last four digits on a statement of any kind".  This is the type of level you expect within the BR, if there are any additional technical elaborations of the security requirements, these belong in the FR, which has a more elaborate set of requirements advisements as prescribed by Citi TISOs.  If you do not have any information security requirements you should state that in the description.

Trace Requirements:

## **Business UI Screens**

**Business UI Screen**

No aplica a este requerimiento



## **Other Business Diagrams**

No aplica a este requerimiento

# Functional Requirements

## **Functional Textual Requirements**

This folder contains all information associated with the functional requirements portion of an FR document.  This includes textual requirements, use cases, actors, use case diagrams, and UI screens.

### **Functional Requirement**

El usuario puede realizer la búsqueda de los estados de cuenta por NSS o por CURP

## **Nonfunctional Requirements**

Attributes pertaining to level of performance after a period of time. Ability to maintain a specified level of performance in case of software faults or of infringement of its specified interface. (e.g. The system must be able to make updates to the Federal Reserve within one hour of specified time, in order to avoid heavy fines.)

### **Correspondence**

No aplica para este requerimiento

### **Physical Requirement**

No aplica para este requerimiento:

### **Implementation**

No aplica para este requerimiento Trace Requirements:

### **Attachment/Hyperlink**

No aplica para este requerimiento

### **Recoverability**

No aplica para este requerimiento:

### **Design Constraint**

No aplica para este requerimiento

### **Reliability/Fault Tolerance**

No aplica para este requerimiento

### **Usability**

No aplica para este requerimiento

### **Performance**

No aplica para este requerimiento

### **Time Behavior**

No aplica para este requerimiento:

### **Supportability**

No aplica para este requerimiento

### **Additional User Testing Requirements**

No aplica para este requerimiento

## **Business Rules (Functional)**

### **Business Rule - Functional**

Que se muestre el estado de cuenta al hace la búsqueda por CURP

## **CITMS Mandatory Functional Requirements \***

### **Processing Inputs \***

Se necesitan archivos de datos de entrada con información de estados de cuenta.

### **Processing Outputs \***

Estado de cuenta en format PDF

### **Interfaces \***

E2Vault

### **Processing Requirements (prerequisites such as data requirements)\***

Se necesita porcesar en generate archivos de prueba para que se generen con el núevo índice de búsqueda (CURP)

### **Legal, Regulatory, Compliance, and Anti-Money Laundering Requirements \***

Laws and Regulations affect many aspects of our business. It is important to understand where there may be impacts to the project and determine the additional requirements necessary to be in compliance. These requirements should be discussed with your Independent Compliance Risk Management (ICRM) and Legal representatives to gain concurrence that they adequately address the impacts. Similarly, Anti-Money Laundering (AML) is a significant banking process that touches many areas of our business, many times in the background that cannot be seen. It is important to understand and discuss any potential AML impacts with your AML Compliance Risk Management (ACRM) representative and document those requirements. If there are none for the project, an explanation must be provided. The following explanation format is recommended, "There are no <required section> since <reason>." REQUIRED for all projects.

Trace Requirements:

#### **Accessibility Requirements**

No se contemplan requisitos de accesibilidad

### **Report and Screen Layouts \***

No se contemplan reports para este requerimiento

### **Archiving Requirements \***

No se contemplan:

### **Recovery Requirements (Continuity of Business) \***

Se contempla hacer la configuración en el ambiente COB

### **Other Nonfunctional Requirements \***

No se contemplan

### **PII Data**

This section is mandatory for ALL new applications; and existing applications that answered ‘Yes’ to any of the questions in the sections ‘Data Elements’ or ‘Infrastructure’ (control 26c or 26d) in the IS Engagement Form. In this section, enter the following: 1) New PII Data Elements or changes (e.g. client name, telephone, address, etc.) 2) The control utilized to protect PII data in non-production (EITHER masking of data downloaded from production OR test data created ‘from scratch’).

Trace Requirements:

### **Data Requirements \***

Describe detailed data requirements for the project.  If a Field Table is provided for the project, also provide a link, trace, or field name of the field table.

If there are none for the project, provide an explanation.  The following explanation format is recommended, "There are no <required section> since <reason>."  REQUIRED for all projects that require an FR.

Trace Requirements:

### **Control / Security Requirements \***

#### **User Provisioning**

No se contempla para este requerimiento

#### **Key Management**

No se contempla para este requerimiento:

#### **Logging**

No se contempla para este requerimiento

#### **Authentication**

No se contempla para este requerimiento

#### **Authorization**

No se contempla para este requerimiento

#### **Data Protection Security**

Work with your ISO to determine the data protection requirements for this project.

Trace Requirements:

#### **Input Validation and Output Encoding**

No se contempla para este requerimiento

#### **Error Handling**

No se contempla para este requerimiento

#### **Session Management**

No se contempla para este requerimiento

#### **Logging and Monitoring**

No se contempla para este requerimiento

## **Actors**

| ID | Name: | Description: |
| --- | --- | --- |
|  | Patricia de la Cavada | Verifica los PDF de prueba con la información correcta y hace la búsqueda por CURP |
|  | Middleware | Realiza los cambios en la configuración de Generate & e2Vault |

## **Use Case Diagrams**

### Use Case Diagram

The use case diagrams that describes the interaction between actors and use cases.   If there are no use case diagrams then you may add a statement to the folder description "There are no use case diagrams for this project." Add use case diagrams to this folder.  A use case diagram is a simple UML construct which gives the reader of the Functional Requirements an overall view of the project, or a sensible "chunk" of the project, if it makes sense to have more than one diagram.  It consists primarily of Actors, Use Cases (depicted as ellipses), and system boundaries.  System Boundaries are very important, because they show which application is performing each use case.  This allows the viewer of the diagram to easily see which applications and interfaces are affected by the project.  It is also possible to have comments and callouts on Blueprint Use Case Diagram Artifacts, if they improve the clarity of the diagram. **NOTE**: If you feel that there are no use cases applicable to this project then put a statement in the folder description describing why you believe this to be the case.



## **Use Cases**

### Use Case List

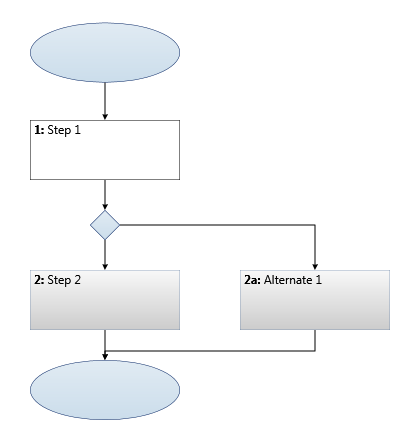
The Use Case List provides a quick overview of all Use Cases referenced in this project and in which folder in this project the Use Case appears. In some cases, Use Cases from other projects may be included in one of this project’s use cases or traced to from a requirement in this project; if so, the Use Case and External Project is identified, but the use case detail is not.

| **ID** | **Name** | **Parent Folder** | **Description** |
| --- | --- | --- | --- |
|  |  |  | The use cases associated with this project.  If there are no use cases then add a statement to the folder description "There are no use cases for this project."  Add the use cases in this section.  A use case describes a sequence of actions a system performs that yields an observable result of value to a particular actor.  Use cases are almost always present in a project.  There are, however, exceptions - and these would include projects such as data warehousing, where there are database changes and no other requirements.  But even in that case, if a flow changes in how the system is used, then a use case would be required.  Where there are no use cases, then textual FRs are required.  If, in an unusual case, neither are applicable, then add an explanation of why this is the case in the folder description. |
|  | | | |

## **Detailed Use Cases**

### **New Use Case 1**

The use cases associated with this project.  If there are no use cases then add a statement to the folder description "There are no use cases for this project." Add the use cases in this section.  A use case describes a sequence of actions a system performs that yields an observable result of value to a particular actor.  Use cases are almost always present in a project.  There are, however, exceptions - and these would include projects such as data warehousing, where there are database changes and no other requirements.  But even in that case, if a flow changes in how the system is used, then a use case would be required.  Where there are no use cases, then textual FRs are required.  If, in an unusual case, neither are applicable, then add an explanation of why this is the case in the folder description.



|  |  |
| --- | --- |
| **Pre Condition** |  |
| **Post Condition** |  |
| **Related Requirements** |  |
| **Status** |  |

**Basic Flow:**

| **#** | **Description** | **Step Of** | **Screen** |
| --- | --- | --- | --- |
| 1. | Step 1 | Actor |  |
| 2. | Step 2  **Alternate Flow(s):**  **2a. Condition:** [Alternate 1](#ST7380258)  **Return Step:** Post Condition | Actor |  |
| **SUCCESS END** | | | |

[Back to Use Case List](#List)

|  |
| --- |
| **Alternate Flow:** 2a.  **Condition:** Alternate 1  **END RETURN TO POST CONDITION** |

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## **UI Screens**

**New UI Mockup 1**

No se contempla para este requerimiento



## **Additional Diagrams**

**New Domain Diagram 1**

No se contempla para este requerimiento



# Glossaries

## **Glossary of Acronyms**

| Term | Description |
| --- | --- |

## **Glossary of Terms**

| Term | Description |
| --- | --- |

E2Vault Sistema donde se alamcenan los PDF’s de los etsadosde cuenta de los clientes

Generate Sistema con el que se generan las imágenes de los estados de cuenta

Designer Sistema donde se genera la plantilla del estado de cuenta